

# ALTUS SCHOOLS SOUTHERN CALIFORNIA

DBA –AUDEO CHARTER SCHOOL II • AUDEO CHARTER SCHOOL III • AUDEO VALLEY CHARTER  
GROSSMONT SECONDARY • MIRUS SECONDARY • SWEETWATER SECONDARY

(A California Non-Profit Public Benefit Corporation)

Wayland Myers – Chairman

Chris Gordon - Member, Jim Herr – Member, Cristina Stevens - Member

## REGULAR BOARD OF DIRECTORS MEETING MINUTES

Thursday, December 7, 2023, 2:30 p.m.

Via Teleconference at

9655 Granite Ridge Road, Suite 100, San Diego, 92123,  
4179 Middlesex Drive, San Diego, CA 92116, 3625 Marriott Drive, Bakersfield, CA 93308

and at

North Carlsbad RC 3821 Plaza Drive Suite 401, Oceanside, 92056, South Carlsbad RC 6965 El Camino Real, Suite 202, Carlsbad, CA 92009,  
and Escondido RC 200 E. Via Rancho Parkway, Suite 143, Escondido, 92025, and Apple Valley RC 27130 Eucalyptus Avenue, Suite A, Moreno  
Valley, CA 92555, and El Cajon RC 111 Fletcher Parkway, El Cajon, 92020, La Mesa RC 5975 Severin Drive, La Mesa, 91942, Paradise Valley  
RC 123 Worthington Street, Suite 104, Spring Valley, 91977 and Main Street RC 16967 Main Street, Suite 108, Hesperia, CA 92345, Palm  
Desert RC 72840 Highway 111, Suite C103, Palm Desert, CA 92260, Topaz RC 14135 Main Street, Suite 201, Hesperia, CA 92345 and Bonita  
RC 3252 Bonita Road, Chula Vista, CA 91910, Chula Vista RC 1655 Broadway Street, Suite 13, Chula Vista, CA 91911, Otay Ranch RC 1392 E.  
Palomar Steet, Suite 202, Chula Vista, 91913, Plaza Bonita RC 3030 Plaza Bonita Road, Suite 1000, National City, 91950

Access to the live video conference was available prior to the start of the meeting at

Audeo II: <https://audeo2.com/board-and-governance/>

Audeo III: <https://audeo3.com/board-and-governance/>

Audeo Valley: <https://audeovalley.com/board-and-governance/>

Mirus: <https://miruscharter.com/board-of-directors/>

GSS: <https://grossmontsecondarycharter.com/board-and-governance/>

SSS: <https://sweetwatersecondarycharter.com/board-and-governance/>

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### 1.0 OPEN SESSION

#### 1.1 Call to Order

Myers called the meeting to order at 2:38 p.m.

#### 1.2 Roll Call

Members present at the meeting were Jim Herr, Wayland Myers, and Cristina Stevens.

Absent: Chris Gordon

Also in attendance: Lynne Alipio, Mary Bixby, Veneeta Chan, Angela Neri, Ana Maria Rojas,  
Cathryn Rambo, Tim Tuter and General Counsel, Paul Minney of Young, Minney and Corr.

#### 1.3 Establishment of Quorum

The following directors, constituting a quorum of the Board were present at the meeting:  
Jim Herr, Wayland Myers, and Cristina Stevens.

It was moved by Herr and seconded by Stevens to Approve the Establishment of Quorum.

Ayes – 3, Nays – 0, Absent – 1, Abstain – 0, Motion Approved.

#### 1.4 Pledge of Allegiance

Myers led all in the Pledge of Allegiance.

### 1.5 Approval of Agenda

It was moved by Stevens and seconded by Herr to Approve the Agenda.  
Ayes – 3, Nays – 0, Absent – 1, Abstain – 0, Motion Approved.

## 2.0 PUBLIC COMMENT

Public comment for items of interest to the public and within the scope of the Altus Schools Southern California Board (non-agenda) shall be no longer than two (2) minutes. Public comment for agenda items shall be no longer than three (3) minutes. Speakers may not yield their time. In meetings held over Zoom, any person who wishes to make a comment on either non-agenda or agenda items shall use the “Raise Hand” feature of Zoom to notify the Board. In accordance with the Brown Act, no discussion or action may occur at this time, but it is the Board’s prerogative to respond or give direction to staff. All public comment will be heard at this point in the agenda as ordered below. Each agenda item being commented on will have a maximum of 20 minutes allotted and each non-agenda item will have a maximum of 10 minutes allotted. If necessary, the Board Chair may equivalently decrease the time for each speaker in order to stay within the allotted maximum.

### 2.1 Non-agenda Public Comment

There were no comments from the public.

### 2.2 Agenda Items Public Comment

There were no comments from the public.

## 3.0 CLOSED SESSION

The Closed Session convened at 2:45 p.m.

### 3.1 Board Chairman Announcement Regarding Closed Session Items

### 3.2 Public Comment on Closed Session Items

There were no comments from the public.

## MOVE TO CLOSED SESSION

### 3.2.1 Conference With Legal Counsel—Anticipated Litigation

Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of section 54956.9: (one case)

## 4.0 RETURN TO OPEN SESSION

The Board returned to Open Session at 3:00 p.m.

### 4.1 Report out of action taken in closed session, if any.

No actions taken at Closed Session.

## 5.0 CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Superintendent School Services and Founder recommends approval of all consent agenda items.

### 5.1 Consent Action Items for Audeo Charter School II, Audeo Charter School III, Audeo Valley Charter, Grossmont Secondary, Mirus Secondary, and Sweetwater Secondary for Each School

#### 5.1.1 Approval of Board Meeting Minutes for September 7, 2023, October 30, 2023, November 1, 2023, and November 13, 2023

#### 5.1.2 Approval of Amendment to the Bylaws

#### 5.1.3 Approval of Amendment to Administration of Medication Policy 5160

It was moved by Herr and seconded by Stevens to Approve the Consent Agenda Items 5.1.1 – 5.1.3.  
Ayes – 3, Nays – 0, Absent – 1, Abstain – 0, Motion Approved.

## 6.0 ADMINISTRATIVE ITEMS

### 6.1 Approval of Ratification of Terms of Lease Renewal

6.1.1 APN 486-750-03-00

6.1.2 APN 640-14-0031

It was moved by Stevens and seconded by Herr to Approve the Ratification of Terms of Lease Renewal items 6.1.1-6.1.2.

Ayes – 3, Nays – 0, Absent – 1, Abstain – 0, Motion Approved.

### 6.2 Approval of Ratification of New Lease

6.2.1 APN 640-14-0031

It was moved by Herr and seconded by Stevens to Approve the Ratification of New Lease.

Ayes – 3, Nays – 0, Absent – 1, Abstain – 0, Motion Approved.

### 6.3 Superintendent School Services and Founder’s Report

#### 6.3.1 Altus Approach to Research Component

Bixby reported that the Leadership Team has been working on the next 30 years; focusing on creating a sustainable and resilient organizational system for change through innovation. We believe as a basic assumption that change is an essential part of all business, educational systems, and health systems. But it is change through innovation. We have done a lot of work; this is very thoughtful work in defining innovation. We use a continuum we go from an incremental innovation which would be improvements to our organization to a full radical innovation that would be like a smart phone or something extraordinary that is a real paradigm shift. We participated in all of them. The radical one of course is rare, and hard to come across. We have worked all along the continuum, what we call disruptive innovation, we are very much a part of that. That’s where we do things in such a way that it impacts our sector. We have a long history, particularly within the charter school venue, to have changed how things are done. Focusing on sustainability and resiliency; you might say why would you worry about that when you have been in existence for 30 years. We want to exist for another 30 years as a quality organization. We want to be sure we do not slip into mediocrity, or the status quo, or lose any of that pizzazz that we have in regard to change in being flexible, agile, and moving always towards innovation. There is a ten-step process we are working on. The team will be presenting this at the Baldrige conference in April. We are moving away from presenting our leadership management system, which we have done for many years, and people are still interested in it, but now we want to move along. Baldrige is also encouraging us to move along and work in the areas of sustainability and resiliency. Staff are continuing to work from here to April and thereafter to really define our terms and talk about how this system flows through the organization. The first step in this system is Research. Rather than go in deeply into each of these ten steps, I thought it might be effective to demonstrate what it is we are doing and how we are moving through our research. We have created a team, how we relate to the customer, and how we created a model that we will be testing as we go along and ultimately much of it has already been integrated throughout our organization. There are other parts that will be discussed that are in the process or will be integrated very soon.

Bixby introduced Cathryn Rambo and Tiffany Yandell who presented to the Board on Emerging Artificial Intelligence (AI) Technologies, specifically about Google Workspace and learning more about it, and how it has evolved into something bigger, because as we are talking about Google Workspace it is a bigger conversation about AI, about the role of AI with our workspace and MSO365. It also goes into some adjacent AI Technologies; augmented reality, and virtual reality which was shared with the Board where we are with Altus Implementation of this technology.

- 6.3.2 SDUSD Charter Revision for Name Change for Altus Schools San Diego Corporation and Name Change of Schools  
Alipio informed the Board that our sister school, Altus Schools San Diego almost completed their process of the Corporate Name Change as well as their authorizer, San Diego Unified approved the School's name changes to Altus Schools Audeo and Altus Schools Charter School of San Diego. The next step is to send it to the CDE for final approval.

#### 6.4 Strategic Plan Update

- 6.4.1 School Productivity Indicators
- 6.4.1.1 Audeo Charter School II  
6.4.1.1.1 School Participation Report for the Period of 2023- 2024  
Month 2 - 4: 07/31/2023 – 10/20/2023
- 6.4.1.2 Audeo Charter School III  
6.4.1.2.1 School Participation Report for the Period of 2023- 2024  
Month 2 - 4: 07/31/2023 – 10/20/2023
- 6.4.1.3 Audeo Valley Charter  
6.4.1.3.1 School Participation Report for the Period of 2023- 2024  
Month 2 - 4: 07/31/2023 – 10/20/2023
- 6.4.1.4 Grossmont Secondary  
6.4.1.4.1 School Participation Report for the Period of 2023- 2024  
Month 2 - 4: 07/31/2023 – 10/20/2023
- 6.4.1.5 Mirus Secondary  
6.4.1.5.1 School Participation Report for the Period of 2023- 2024  
Month 2 - 4: 07/31/2023 – 10/20/2023
- 6.4.1.6 Sweetwater Secondary  
6.4.1.6.1 School Participation Report for the Period of 2023- 2024  
Month 2 - 4: 07/31/2023 – 10/20/2023

Tuter Reviewed the School Participation Reports with the Board.

## 7.0 ACTION ITEMS

### 7.1 Actions Items for Audeo Charter School II

- 7.1.1 Approval of the First Interim Report 2023-2024  
It was moved by Herr and seconded by Stevens to Approve the First Interim Report 2023-2024  
Ayes – 3, Nays – 0, Absent – 1, Abstain – 0, Motion Approved.
- 7.1.2 Review the Revised Preliminary Operational Budget Assumptions FY 2023-2024 and Approval of Revised Preliminary Operational Budget FY 2023-2024  
The Board reviewed the Revised Preliminary Operational Budget Assumptions FY 2023-2024. It was moved by Stevens and seconded by Herr to Approve Revised Preliminary Operational Budget FY 2023-2024.  
Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

### 7.2 Actions Items for Audeo Charter School III

- 7.2.1 Approval of the First Interim Report 2023-2024  
It was moved by Herr and seconded by Stevens to Approve the First Interim Report 2023-2024  
Ayes – 3, Nays – 0, Absent – 1, Abstain – 0, Motion Approved.

7.2.2 Review the Revised Preliminary Operational Budget Assumptions FY 2023-2024 and Approval of Revised Preliminary Operational Budget FY 2023-2024

The Board reviewed the Revised Preliminary Operational Budget Assumptions FY 2023-2024. It was moved by Stevens and seconded by Herr to Approve Revised Preliminary Operational Budget FY 2023-2024.

Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

### **7.3 Actions Items for Audeo Valley Charter**

7.3.1 Approval of the First Interim Report 2023-2024

It was moved by Herr and seconded by Stevens to Approve the First Interim Report 2023-2024

Ayes – 3, Nays – 0, Absent – 1, Abstain – 0, Motion Approved.

7.3.2 Review the Revised Preliminary Operational Budget Assumptions FY 2023-2024 and Approval of Revised Preliminary Operational Budget FY 2023-2024

The Board reviewed the Revised Preliminary Operational Budget Assumptions FY 2023-2024. It was moved by Stevens and seconded by Herr to Approve Revised Preliminary Operational Budget FY 2023-2024.

Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

### **7.4 Actions Items for Grossmont Secondary**

7.4.1 Approval of the First Interim Report 2023-2024

It was moved by Herr and seconded by Stevens to Approve the First Interim Report 2023-2024

Ayes – 3, Nays – 0, Absent – 1, Abstain – 0, Motion Approved.

7.4.2 Review the Revised Preliminary Operational Budget Assumptions FY 2023-2024 and Approval of Revised Preliminary Operational Budget FY 2023-2024

The Board reviewed the Revised Preliminary Operational Budget Assumptions FY 2023-2024. It was moved by Stevens and seconded by Herr to Approve Revised Preliminary Operational Budget FY 2023-2024.

Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

### **7.5 Actions Items for Mirus Secondary**

7.5.1 Approval of the First Interim Report 2023-2024

It was moved by Herr and seconded by Stevens to Approve the First Interim Report 2023-2024

Ayes – 3, Nays – 0, Absent – 1, Abstain – 0, Motion Approved.

7.5.2 Review the Revised Preliminary Operational Budget Assumptions FY 2023-2024 and Approval of Revised Preliminary Operational Budget FY 2023-2024

The Board reviewed the Revised Preliminary Operational Budget Assumptions FY 2023-2024. It was moved by Stevens and seconded by Herr to Approve Revised Preliminary Operational Budget FY 2023-2024.

Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

### **7.6 Actions Items for Sweetwater Secondary**

7.6.1 Approval of the First Interim Report 2023-2024

It was moved by Herr and seconded by Stevens to Approve the First Interim Report 2023-2024

Ayes – 3, Nays – 0, Absent – 1, Abstain – 0, Motion Approved.

7.6.2 Review the Revised Preliminary Operational Budget Assumptions FY 2023-2024 and Approval of Revised Preliminary Operational Budget FY 2023-2024

The Board reviewed the Revised Preliminary Operational Budget Assumptions FY 2023-2024. It was moved by Stevens and seconded by Herr to Approve Revised Preliminary Operational Budget FY 2023-2024.

Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

## **8.0 BOARD COMMENTS AND ANNOUNCEMENTS**

From time to time, the Board has topics of interest that they would like to share with the community. These are informational in nature and do not require action.

Bixby shared that our Schools participate in ongoing Community Outreach. There are a few special items that were shared.

For about 13 years, we have been in partnership with Magic 92.5 FM, the Jagger and Christie Show. Mary Bixby participates with an interview format to help kick-off the Annual Christmas Wish. We are repeatedly through the day, announced as a partner and sponsor of Christmas Wish; however, we do not provide public money for this endeavor, but we do provide a support in getting the word out there for Christmas Wish. They do some extraordinary things with cooperation and support with the Community at Large. We are proud to be part of this.

We had a booth at December Nights that took place in Balboa Park. We had some staff members volunteer to be there. Staff shared how wonderful it was to run into the student alumni and some of their former students. It was a tremendous success connecting with the Community.

Nice Guys is having their Annual Community Christmas Party in Balboa Park the second weekend in December. About eight hundred families are invited from lists provided by various assistance organizations throughout San Diego County. Each family departs the event with bags of groceries including a turkey. A gift card is also provided to help with holiday shopping. Thirty of our student families have been invited to this event.

Stevens commended faculty for their continuous support to all students.

Myers wished everyone a happy holiday season.

## **9.0 ADJOURNMENT**

It was moved by Herr and seconded by Stevens to adjourn the meeting at 4:05 p.m.

Ayes – 3, Nays – 0, Absent – 1, Abstain – 0, Motion Approved.